

**MAKAH TRIBE
POSITION DESCRIPTION**

JOB TITLE: Wildlife Technician II

EXEMPT: No	JOB CODE: 4-TS-T5
TARGETY SALARY: \$16.26 to \$18.07/DOQ	SHIFT: 8:00 to 5:00
PROGRAM: Forestry	LOCATION: Forestry
REPORTS TO: Wildlife Div. Manager	

SUMMARY: The Wildlife Technician II is responsible for collecting baseline field data on terrestrial wildlife and wildlife habitat on the Makah Reservation and Makah Usual and Accustomed Hunting Area off-Reservation. Data collection will focus primarily on priority species and habitats identified in wildlife, habitat, or forest management plans, including but not limited to Pacific fisher, Roosevelt elk, black-tailed deer, cougars, black bear, marbled murrelets, bald eagles, and northern spotted owls. As weather and time permit, surveys might also be conducted for small mammals, reptiles, amphibians, and birds. Additional duties will involve assisting the Wildlife Division Manager with activities associated with long-term data collection and monitoring, as well as wildlife immobilization, collaring, and biological sample collection.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Because of the Tribe's commitment to community service and the well-being of its members, each employee may be expected to perform a wide range of office and field duties from time to time. Such duties may or may not be related to their regular responsibilities.

Utilize radiotelemetry methodology to recover or collect locations of wildlife according to established protocols.

Collect field data related to current and on-going wildlife research. Examples include pacific fishers, their competitors, predators, and prey, and habitat characteristics of locations associated with each. Measure wildlife habitat variables such as vegetation composition, density, and tree DBH. Identify tree species. Identify and record presence/absence indicators of prey species such as snowshoe hare pellets, squirrel middens, and mountain beaver burrows. Investigate wildlife mortalities to determine cause of death. Visit cougar clusters to determine activity and identify prey remains.

Set and monitor remote trail cameras.

Enter field data and maintain existing wildlife databases.

Utilize GIS technology to correct field collected data, maintain GIS coverages, and analyze GIS data as directed.

Conduct independent surveys for wildlife species, as instructed by the Wildlife Division Manager. Surveys will involve working during inclement weather and occur during both the day and night.

Complete wildlife habitat enhancement projects, such as locating and marking wildlife trees, clearing brush or logs using a chainsaw, planting elk forage seed, maintaining riparian restoration sites, and assisting with noxious weed treatments.

Keep a daily journal to be used to develop reports of activities completed.

QUALIFICATION REQUIREMENTS:

High School diploma or general education degree (GED).

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write report summaries and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw/create and interpret graphs.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Must have a valid Washington state Drivers license and insurable. May be required to drive a Tribal GSA vehicle to perform job duties. If so, a driving history/background check will be conducted on the applicant.

This position is classified as a sensitive Tribal position. Therefore, applicant must submit to and clear a pre-employment criminal background check.

OTHER QUALIFICATIONS

OTHER SKILLS AND ABILITIES

Experience using standard field equipment for navigating and measuring habitat characteristics such as GPS, maps, aerial photographs, DBH tape, tape measure, and compass; able to organize and collect scientific data; able to keep detailed journal of activities.

Able to locate and identify plants, animals, and animal sign found on the Makah Reservation: ability to identify snowshoe hare pellets, squirrel middens, mountain beaver burrows, tree and shrub species; ability to identify animal species from photographs including elk, deer, fisher, flying squirrel, Douglas squirrel, snowshoe hare, mountain beaver, bobcat, coyote, bear, and cougar; familiarity with small mammals, birds, reptiles, and amphibians common to the Olympic Peninsula; knowledge of local plants.

Experience with radiotelemetry methodologies and wildlife capture and immobilization.

Experience with computer software, particularly Microsoft Office Professional and ArcGIS.

Excellent written and oral communication skills.

Experienced at operating a standard transmission 4-wheeled drive vehicle.

Ability to deal with problems that may arise in the field.

Willing to work in heavy brush and forested conditions in a safe manner with little or no assistance. Good physical condition is needed for remote field surveys and other related work.

Ability and willingness to work outside normal hours on weekdays and possibly weekends.

Must submit to and clear a pre-employment alcohol and drug test and random testing, in accordance with the Drug and Alcohol-Free Workplace Act of 2002.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The employee must regularly lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

APPLICATION PROCESS:

Submit a Tribal Application for this position with supporting documentation to:

Makah Tribal Council
Human Resources
P.O. Box 115, Bldg. 71
Neah Bay, WA 98357
Fax: (360) 645-3123
E-mail: hr@makah.com (PLEASE NOTE NEW EMAIL ADDRESS)

OPEN: January 24, 2024
CLOSE: January 29, 2024

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.

PLEASE NOTE: If requirements are not met, i.e., submission of a resume in lieu of a Tribal application, or not including required certification, your application will not be reviewed and will be disqualified.

The Makah Tribal Council is an Equal Opportunity Employer and actively encourages applications from all persons regardless of race, color, religion, sex, age, national origin, marital status or ancestry, sexual orientation, gender identity, or sensory, mental, physical, or other non-disqualifying disability. Indian Preference will be applied to hiring of this position as defined in Title 25, U.S. Code, Chapter 14, Subchapter V, Sections 472 and 473.