

**MAKAH TRIBE  
POSITION DESCRIPTION**

**JOB TITLE: Tech II (Fisheries Technician)**

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**EXEMPT: No**

**SALARY LEVEL: \$12.70 to \$14.94/DOQ**

**PROGRAM: Fisheries**

**REPORTS TO: Salmon Biologist/Project Biologist**

**JOB CODE: 4-TS T4**

**SHIFT: Flex**

**LOCATION: Bldg 180**

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**SUMMARY:** Provide technical services to the Makah Tribe and Washington Department of Fisheries in mark sampling recovery efforts and to assist with stream surveying and smolt trapping for the Makah Fisheries Management program.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Because of the Tribe's commitment to community service and the well-being of its members, each employee may be expected to perform a wide range of office and field duties from time to time. Such duties may or may not be related to their regular responsibilities.

**Sampling and CWT Laboratory Work**

Aid sampling efforts in the Makah Tribe's diverse salmon fisheries including gillnet and troll fisheries occurring in multiple environments both marine and riparian. During the commercial troll opening period, sampler will interview commercial trollers when they offload their catch and record various important data including catch area, species, and quantity of salmon adipose clipped as well as collect snouts from salmon with coded wire tags. Records must demonstrate coordination with fish ticket information.

Sampling of other fisheries including halibut, as needed.

Reports directly to the salmon biologist directly, pertinent catch information throughout the fisheries season so that salmon fisheries can be managed precisely.

Record appropriate biological information from salmon with coded wire tags including length, sex, mark status, and other pertinent information.

Keep accurate sampling records using spreadsheets and paper forms.

Responsible for post-season reading of coded wire tags. This includes tag extraction. Tag recovery, tag reading and data entry. Also responsible for maintenance, repair, and cleaning of tag reading equipment.

**Stream Surveying and Smolt Trapping**

Conducts spawning ground surveys for chinook, coho, and sockeye salmon. Requires travel by foot and boat in various inclement weather conditions in a variety of local streams.

Identify and record salmon redds and record relevant biological information on salmon carcasses. Record accurate data into electronic data collection devices.

Operates rotary screw traps in Tsoo-Yess River and Lake Ozette as well as panel traps in in two smaller creeks. Identify and enumerate juvenile salmon and other small riparian fish caught in trap. Carefully record data in appropriate data sheets.

Perform basic maintenance, repair, and cleaning of trapping equipment.

Work requires extensive travel in outdoor environments, independently, sometimes in remote areas and inclement weather.

Operation of various motor vehicles including outboard boat, government truck or car, and towing trailers.

## **QUALIFICATION REQUIREMENTS:**

### **EDUCATION and/or EXPERIENCE:**

High school diploma or general education degree (GED).

Experience in sampling and data collection, or familiarity with scientific methods.

Experience with Microsoft computer programs including Word and Excel.

### **LANGUAGE SKILLS:**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to community members, landowners and other employees of the organization.

### **MATHEMATICAL SKILLS:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

### **REASONING ABILITY:**

Ability to apply commonsense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

### **CERTIFICATES, LICENSES, REGISTRATIONS:**

Must have a valid Washington State Drivers license and insurable. May be required to drive a Tribal GSA vehicle to perform job duties. If so, a driving history/background check will be conducted on the applicant.

**OTHER SKILLS and ABILITIES:**

Ability to identify different species of salmon in multiple life history stages.

Ability to work well with others and to work independently.

Basic computer skills with MS programs: Word, Excel, Outlook, etc.

Ability to precisely collect and record accurate data.

Basic navigation in remote forest settings using GPS.

Must submit to and clear a pre-employment alcohol and drug test and random testing, in accordance with the Drug and Alcohol-Free Workplace Act of 2002.

**PHYSICAL DEMANDS**

The employee must occasionally lift and/or move up to 50 pounds.

**WORK ENVIRONMENT**

While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is usually moderate.

**PHYSICAL DEMANDS**

While performing the duties of this job, the employee is occasionally required to stand, walk, and sit. The employee must occasionally lift and/or move up to 50 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**WORK ENVIRONMENT**

While performing the duties of this job, the employee is exposed to wet and/or humid conditions and outside weather conditions. The noise level in the work environment is usually moderate.

**SPECIAL TAX EXEMPTION**

Internal Revenue Code § 7873 (b) (1) does apply to enrolled Makah Tribal members. This position is classified as 100% fisheries Tax exempt.

**ACKNOWLEDGEMENT**

This position description is intended to provide an overview of the requirements of the position. It is not necessarily inclusive, and the position may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein.

Management reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this position description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

**APPLICATION PROCESS:**

Submit a Tribal Application for this position with supporting documentation to:

Makah Tribal Council  
Human Resources  
P.O. Box 115  
**71 Makah Bay Drive**  
Neah Bay, WA 98357  
Fax: (360) 645-3123  
E-mail: katherine.thompson@makah.com

**OPEN: September 20, 2021**  
**CLOSE: October 1, 2021**

**IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.**

**PLEASE NOTE:** If requirements are not met, i.e., submission of a resume in lieu of a Tribal application, or not including required certification, your application will not be reviewed and will be disqualified.

The Makah Tribal Council is an Equal Opportunity Employer and actively encourages applications from all persons regardless of race, color, religion, sex, age, national origin, marital status or ancestry, sexual orientation or sensory, mental, physical, or other non-disqualifying disability. Indian Preference will be applied to hiring of this position as defined in Title 25, U.S. Code, Chapter 14, Subchapter V, Sections 472 and 473.